

## ADDITIONAL COM SHIPPING INFORMATION

All orders requiring COM need the following information referenced on the furniture order and the fabric order. Please be reminded that the furniture order is sent to our furniture division office and sending the furniture order to the main **Duralee Fabric** location can affect your order processing time and, therefore, lead times for delivery.

***All furniture orders should reflect:***

- Name of fabric supplier
- Pattern and color
- Exact yardage sent
- Swatch of the fabric
- Applications of fabrics and trims, including railroading

***All Fabric shipped to the factory should be referenced with:***

- Name of customer as it appears on your purchase order
- Purchase order number
- Furniture product to which it is applied
- Amount of yardage ordered or sent
- Fabric pattern and color

### **FABRIC APPLICATIONS:**

Duralee Fine Furniture requires that any specific applications desired by the purchaser be noted on the order. In the absence of these instructions, we reserve the right to use the factories best judgment on fabric applications. Orders that require the fabric to be railroaded, must specify this term on the purchase order. The standard fabric layout places the top of the cutting pattern in the direction of the fabric as it comes off the bolt. Some fabrics have directions that run towards the side of the bolt (selvage) and for correct application, the fabric will be railroaded. All stripes will be applied in a vertical application unless the purchaser specifies differently. In most instances, multi directional designs and plaids will be railroaded unless specified to be applied in a different manner.

***Questions that arise out of this situation can delay the processing of an order.***

**Duralee Fine Furniture** will not take responsibility for the appearance or tailoring of select fabrics. The purchaser is responsible for the suitability of the COM materials for upholstery purposes. Fabrics such as certain chenille, tapestries, leather and velvets are not recommended for certain skirt applications and as deck materials.

***Leather, when used on loose seat cushions, is applied to one side of the cushion and half of the bottom of the underside, but not to the deck. This will avoid any shifting of the cushion or hard seat problems. Loose pillow back cushions in leather are semi attached with Velcro. Leather may also require certain direction application and verification from the factory. In addition, baseball stitching in place of a welt and or a seam is standard. (See Leather insert in catalog).***

Fabrics that need to have backing as a result of a loose weave or light weight will be need to be backed prior to shipping to the factory or, upon inspection, will be held until the purchaser is notified of these findings. In this event, the factory will send the COM out for backing and a charge to the purchaser will appear on the acknowledgment or invoice for this service if requested.