

TERMS AND CONDITIONS

PRICES

All **Duralee Fine Furniture®**, Inc. (**DFF**) prices indicated in this current schedule are retail or list prices. Prices are subject to change without notice after an order has been accepted. **DFF** reserves the right to change prices based on changes in quantities or total value of previously quoted contract quotations, change orders from the purchaser and to correct pricing on orders received with modifications from the original order. Unless otherwise acknowledged in writing, prices include cartoning and packing, but, do not include freight or delivery, in transit insurance, storage, service, taxes, receiving or installation. Freight can be prepaid by **DFF** or by the purchaser for third party collect payment. All prices are FOB the designated factory location.

ACCEPTANCE

The terms and conditions set forth herein represent a **DFF** offer to sell product to the purchaser. The purchaser's acceptance of a **DFF** sales order acknowledgement or invoice is an acceptance of these terms and conditions. In the event that the terms and conditions of an order are contrary to the terms and conditions indicated herein, these terms and conditions shall supersede any inconsistent or contrary terms and conditions indicated on the actual order or any other document supplied by the purchaser. A waiver of any one term or condition shall not be deemed a waiver of any other term or condition.

PAYMENT

DFF requires a deposit of 50% of the total purchase price for all orders. Orders received without a deposit will be held pending the receipt of the payment. Payment in full is due upon receipt of the final invoice before the merchandise will be released for delivery unless **DFF** agrees in writing to any other payment terms. All payments must be received from the purchaser as identified on the purchase order, as no third party payments will be accepted unless approved in writing by **DFF**. Acceptance of third party payments is an accommodation and does not create any relationship between **DFF** and the payer.

A service charge of 1% interest per month will be applied to orders that remain unpaid beginning 30 days or more after the order(s) have been released for delivery. Cancelled orders are subject to a cancellation fee. Orders cancelled within 10 days are subject to a charge in the amount of 20% of the total item price. Orders cancelled thereafter will be subject to a larger cancellation fee set at the sole discretion of **DFF**. The purchaser agrees that the cancellation fees are in correlation to the reasonable estimate of **DFF** actual losses on the cancelled order.

DELIVERY

Delivery dates and lead times are estimates only, based on current production schedules at the time of the order and are subject to change. Production can not begin and lead times can not be calculated until the acceptance of the order; receipt of the required deposit, receipt of all COM, confirmation of any changes, modifications or approvals to the original order. **DFF** shall not be held responsible for any delays in production. **DFF** shall not be liable for any costs related to late deliveries.

TERMS AND CONDITIONS

ORDERS

Written orders received from the purchaser with all the correct information will be acknowledged by **DFF** in writing within 48 hours. **DFF** reserves the right to reject any order, refund any deposit and return any COM freight collect. The purchaser must advise **DFF** in writing of any errors or discrepancies in the sales order acknowledgement within 5 days of the receipt of said acknowledgement. Changes to an order are subject to additional charges, if any, for materials, labor and other related costs and are on hold until written confirmation from the purchaser is received. All furniture is subject to minor changes in details from the specifications noted as it applies to hardware, finishes and other minor upholstery details.

PRODUCTS

DFF reserves the right to make minor changes in furniture design, dimensions and other materials without prior notice. **DFF** products are handcrafted and can have minor variations. Dimensions have an industry accepted tolerance of one (1) inch. **All dimensions shown are overall sizes.** Wood finishes can vary from samples and exact matching is not guaranteed. Materials used within the product line are listed in the General Product Information section of this price list and are to be considered the standards used in the manufacturing process.

CUSTOMERS OWN MATERIALS

Production will not begin on any item requiring any type of fabric, leather, trim or cords supplied by the purchaser until all the materials for the item ordered have arrived, been identified and inspected. The purchaser is responsible for ensuring that all materials are identifiable when received at the appropriate factory location. The purchaser takes responsibility for the wear ability, safety, or fire code validity of the materials supplied by the purchaser. **DFF** takes no responsibility for the selection of the customers' materials chosen. The **DFF** warranties do not extend to the customers materials supplied by the purchaser.

CODES

DFF upholstered items meet the requirements of the California Bureau of Home Furnishings Technical Bulletins 116 and 117. It is the sole responsibility of the purchaser to specify fire code classifications that meet the jurisdictional agency of the location where the items are to be installed, if other than those codes so noted. **DFF** makes no representation that the specifications supplied to us by the purchaser meet the applicable requirements. All COM's must be correctly manufactured or treated to meet The National Fire Protection Agency (NFPA) Class 1 standards when used in locations or for purposes that require it. COM's which fail to meet these standards, void any **DFF** warranties expressed or implied.

WARRANTY

DFF products are sold with a limited warranty against defects in materials and workmanship for a period of one year from the delivery date. Upholstered frames carry a limited lifetime warranty. **DFF** reserves the right to repair or replace defective merchandise at its sole discretion. This limited warranty does not extend to materials supplied by the purchaser or damage caused by shipping, accident, abuse, misuse, cleaning, or normal wear and tear. All other warranties express or implied are excluded.

TERMS AND CONDITIONS

LIMITATION OF LIABILITY

DFF's liability on any claim of any kind, including loss or damage resulting from or in connection with the manufacture, sales, delivery, resale, repair or use of any item covered by or supplied under these terms and conditions of sale shall in no case exceed the price of the item(s) which give rise to the claim. In case of dispute, all matters shall be resolved under the laws of the state of New York. Any action for breach of this agreement must be made within one year after the sale.

CLAIMS

All claims for workmanship defects, shortages and errors must be made within 5 days, after receipt of the merchandise. Failure to make a claim within this period of time constitutes acceptance of the merchandise and a waiver of claims. All merchandise is inspected before shipping. All merchandise is signed for by the freight company that the items have been pick up in good condition. Third party shippers have sole responsibility for any damage, loss or shortages incurred during transit. Purchasers or their receiving warehouses must inspect the items upon arrival and make claims for any damage, loss or shortages directly to the carrier. **DFF** is not responsible for any freight related claims. No merchandise can be returned to **DFF** without its written consent. Unauthorized returns will be reshipped to the location of origin freight collect. Claims resulting in lawsuits must be filed with the court of competent jurisdiction in the state of New York.

ABANDONMENT AND COLLECTIONS

Merchandise not paid for within 90 days of invoice will be considered abandoned. In addition to any other remedy, **DFF** shall be entitled to liquidate the merchandise, retain all deposits and apply such proceeds to the unpaid invoiced balances. The purchaser is liable for any collection and legal fees incurred in the collection of unpaid invoices and any storage or related fees.

GENERAL PRODUCT INFORMATION

CONSTRUCTION AND MATERIALS

All **Duralee Fine Furniture®**, Inc. is made to the exacting specifications referenced and to the highest quality industry standards.

All fully upholstered items are constructed utilizing 5/4 kiln dried hardwood frames that have individually placed eight-way hand tied coil seat construction. Bases utilize interlaced webbing and/or steel bands added for added support. All fully upholstered and exposed wood seating selections have double doweled, glued and screwed reinforced corner blocks. A few select lounge and dining chair frames will have fixed seats with sinuous springs when eight way hand tied is not applicable.

Upholstered backs have continuous wire spring applications for superior support and comfort when the finest marshall units are not used. Arms are constructed with polypropylene and blended cotton covering the inside and outside of the arm for added shape and strength. Polypropylene covers all back and seat springs for added support and stability. Cotton blend insulator covers the polypropylene seat and back springs for added support and stability. Edge roll construction is utilized on arms and seats, when style dictates, to give added quality, appearance and shape.

All legs on are created as an integral part of the frame when applicable. Legs on certain fully upholstered items are screwed in with reinforcing lag bolts for added stability. Each leg, for any skirted item, is manufactured with levelers for height adjustments based on carpet or flooring adaptation. Nylon glides are standard on all legs.

All exposed wood dining chairs, bar stools, beds and benches are made of select solid maple, alder or beech and utilize the same materials and construction techniques as our fully upholstered items: corner blocked, double doweled with screws and glue. Nylon glides are standard on all legs.

All tables are made of premium kiln dried alder, maple or beech hardwoods and premium veneers. All joints are double doweled with reinforced corner blocks. All drawers are dovetail construction with high quality enamel coated, side mounted metal glides. All drawers have a clear coat finish. Nylon glides are standard on all legs.

GENERAL PRODUCT INFORMATION

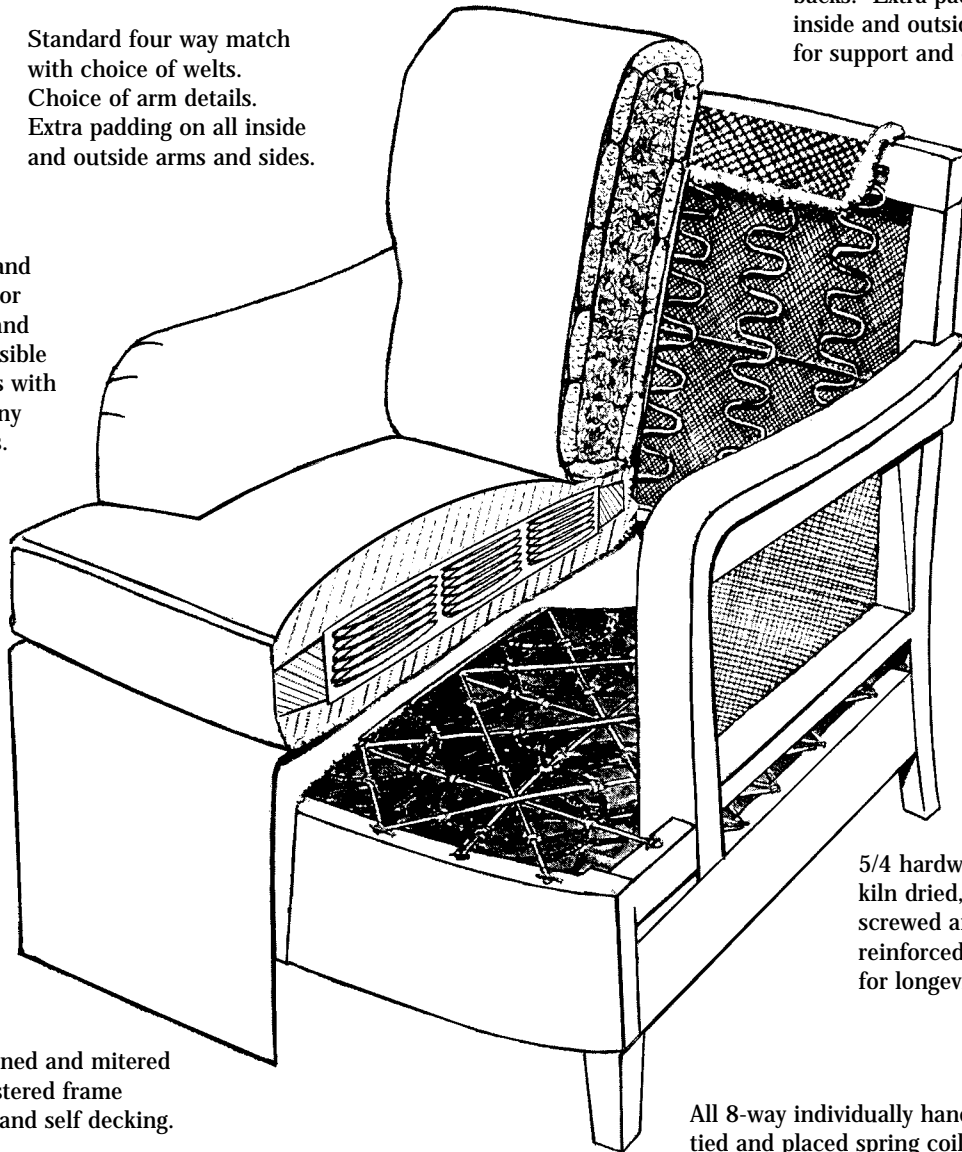
Upholstery Construction Chart

Choice of blend down or fiber blend back pillows.
Choice of back styles and back pillow details.

Wire spring or marshall unit backs. Extra padding on all inside and outside frame backs for support and comfort.

Standard four way match with choice of welts.
Choice of arm details.
Extra padding on all inside and outside arms and sides.

Choice of spring and blend down seats or special 2.0 foam and fiber seats. Reversible and zippered seats with tie downs and many seat detail options.



5/4 hardwood frames, kiln dried, double doweled, screwed and glued with reinforced corner blocks for longevity.

Skirts are lined and mitered with upholstered frame undersides and self decking.

All 8-way individually hand tied and placed spring coils, interlaced with webbing for extra stability and extra padding for comfort.

Legs are an integral part of the frame (with levelers) and are hand finished. Options available, including casters and swivels.

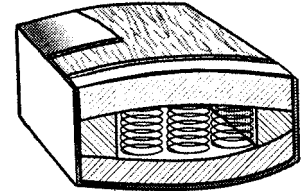
GENERAL PRODUCT INFORMATION

SEAT AND BACK PILLOW FILL SPECIFICATIONS

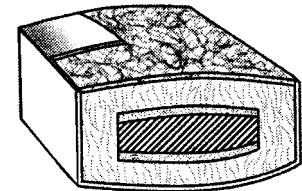
Duralee Fine Furniture offers two different fill options on loose cushions seats and back pillows.

Premium Grade

Spring and blend down seats: A core of hug ringed spring coils encased in premium foam and wrapped with a channeled layer of premium 50% polyester fibers and 50% - 25/75 duck and down feathers in a down proof ticking casing. (High crown-medium soft support)



Blend down back pillows: A blend of 50% premium polyester fibers and 50%-25/75 duck and down feathers, channeled to prevent shifting, in a down proof ticking casing. (Medium soft support)



Luxury Grade

Fiber/foam seats: A core of 2.0 special resilient foam surrounded by layers of 100% premium polyester fibers, channeled to prevent shifting, encased in a muslin ticking back. (High crown-medium firm support)

Fiber backs: 100% premium polyester fibers, channeled to prevent shifting, in a muslin ticking casing. (Medium soft support)

Optional Grade

For an additional up-charge a 25/75 all down and feather loose seat and back pillow combination is offered. (See **Options-Additional Pricing** section)

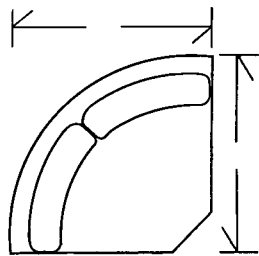
UPHOLSTERY DETAILS:

- All loose cushions are reversible and zippered.
- All loose seat cushions are secured with tie down straps
- All skirts have mitered corners and are lined. All bases under the skirts are fully upholstered.
- All skirts are measure to within a fraction of the end of the leg.
- All upholstery items are standard with self-deck applications unless fabric type is thick chenille, velvet and leather, or the purchaser chooses not to apply a fabric in this manner.
- Welts are either cut on the bias or are match welts which is predicated on pattern matching.
- All patterns are 4-way matched on all aspects of the fully upholstered item.

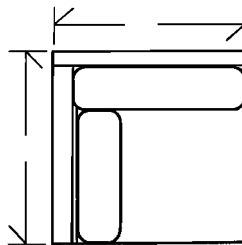
GENERAL PRODUCT INFORMATION

SOFAS, LOVESEATS, CHAISES AND SECTIONALS: As indicated on individual catalog pages and in the price list, many sofa styles are available in loveseat, chaise and sectional configurations. For chaises, either a left or right facing arm is available in addition to a two-arm chaise at the same price. All sectionals will require a factory shop drawing for purchaser's confirmation. All sectionals have locking mechanisms for the individual pieces. Many sectionals are available with sleepers in the sofa section.

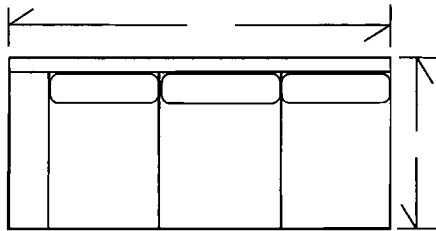
SECTIONALS are available with the standard generic configuration options shown below. All the actual sizes of the styles available as sectionals are noted on the backs of the individual catalog pages that reference sectional availability.



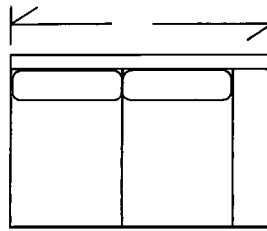
WEDGE



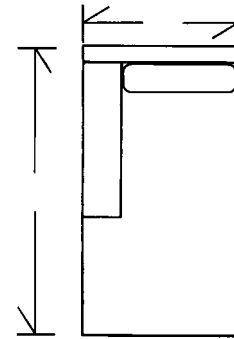
CORNER



LEFT OR RIGHT ARM
FACING SOFA



LEFT OR RIGHT ARM
FACING LOVESEAT



LEFT OR RIGHT ARM
FACING CHAISE

SLEEPERS: As indicated on individual catalog pages and in the price list, certain sofa styles and within select sectional configurations, sleep sofas are available. Sleeper unit mechanisms are available in queen or double sizes only and may slightly alter the aesthetic appearance and comfort of the sofa to which they are applied. Queen and double sleep sofas are the same price. All sleeper sofas have:

Leggett and Platt mechanisms with a tubular perimeter, axel rivet design, streamlined side profiles, recessed crossies, sleep support cross-wires, tandem mattress retainers, advanced deck materials, dual tubular legs, memory flex seat support, and advanced linkage design.

- All sleeper mechanisms carry the manufacturers limited warranty.
- All mattresses are 75" long with a 5" inch innerspring construction (312 coils-13 gauge).
- All mattress covers and borders are quilted to a urethane heavy backing foam.
- All mattresses have a 2 ounce enduralator pad at the top and bottom along with a 1/2" inch urethane foam topper.
- All mattress have a one year non pro-rated and a ten year limited warranty.

Please note: **DFF** reserves the right to substitute a sleeper mechanism, and mattress to another of equal quality, if the supply source should change or availability is limited.

GENERAL PRODUCT INFORMATION

BEDS: As indicated on individual catalog pages, complete beds or headboards only are available from the selection. When a complete bed is shown and a headboard only is required, the cost is reduced by 40% of the complete bed price. All headboard only orders are available with wall mounting cleats only. There are no legs available to attach to metal bed frames due to the variance of frames and mattress/box spring combinations. Orders for complete beds cannot be processed until the mattress and box spring sizes are supplied to DFF. In addition, a floor to top of mattress dimension must also be supplied from the purchaser. Upholstered bed frames are made to accommodate a mattress and box spring in combination, with the box spring sitting within the side rails. Complete beds are shipped in sections and require minor assembly.

BENCHES: As indicated on individual catalog pages, benches are available in a variety of styles and options. Select items have storage capacity and the top section can be lined with the COM by adding 2.5 more yards. Benches are offered in two standard sizes and custom size modification is available.

*(See **Options-Additional Pricing** section)*

DINING CHAIRS: As indicated on individual catalog pages, most dining chairs are available as arm chairs and side chairs. The critical dimension of the arm height must be considered when using these chairs in conjunction with a dining table that has an apron. All **DFE** dining chairs with arms fit under **DFE** dining tables with aprons. There are no custom sizing options available on dining chairs unless contract quantities are required.

BARSTOOLS: As indicated on individual catalog pages, select barstools are available with or without arms. Barstools are available in either 24" or 30" seat heights and must be specified on the order. Barstools are not available with swivels or with casters. Barstools are available with optional metal front rails. There are no custom sizing options available on barstools unless contract quantities are required.

*(See **Options-Additional Pricing** section)*

TABLES: As indicated on individual catalog pages, most tables are available in two standard sizes. All tables come with a protective top coat and the finish of the top coat, as in all items with finish requirements, must be specified in either satin or semi gloss. There are no custom sizing options available on tables unless contract quantities are required.

*(See **Options-Additional Pricing** section)*

GENERAL PRODUCT INFORMATION

WOOD FINISHES: All available wood finishes are referenced on separate charts in this section. Custom finishes to match the purchaser's sample are available and have an applicable up charge (a sample for approval is included in the price). Two finishes applied to the same item are available and have an applicable up-charge. A diagram from the purchaser is required indicating placement of finishes on all two toned items. All finishes can be distressed, either with light, medium or heavy applications for an additional up-charge. All finishes are available in a satin or semi gloss top coat. All wood items have pre-catalyzed lacquered protective top coat applications. All wood stain are aniline dyed and are applied in a six step process. All crackle or leaf finishes (Premium and Premium Plus) are applied in a nine step process. Actual grain and textures may vary due to the nature of the wood used and the finish color may vary slightly due to the natural wood grain or color. All wood finishes, even if needed "as shown" with upgraded applications, must be specified.

The wood finish charts are located in the price list section of the catalog.

NAIL HEADS: Items shown with nail heads are priced with nail heads. Placement of nail heads is up to the purchaser and a copy of the photo, highlighted with the location of the nail heads, is recommended. The two sizes shown on the chart are the same price. Nail heads should be considered when using leather.

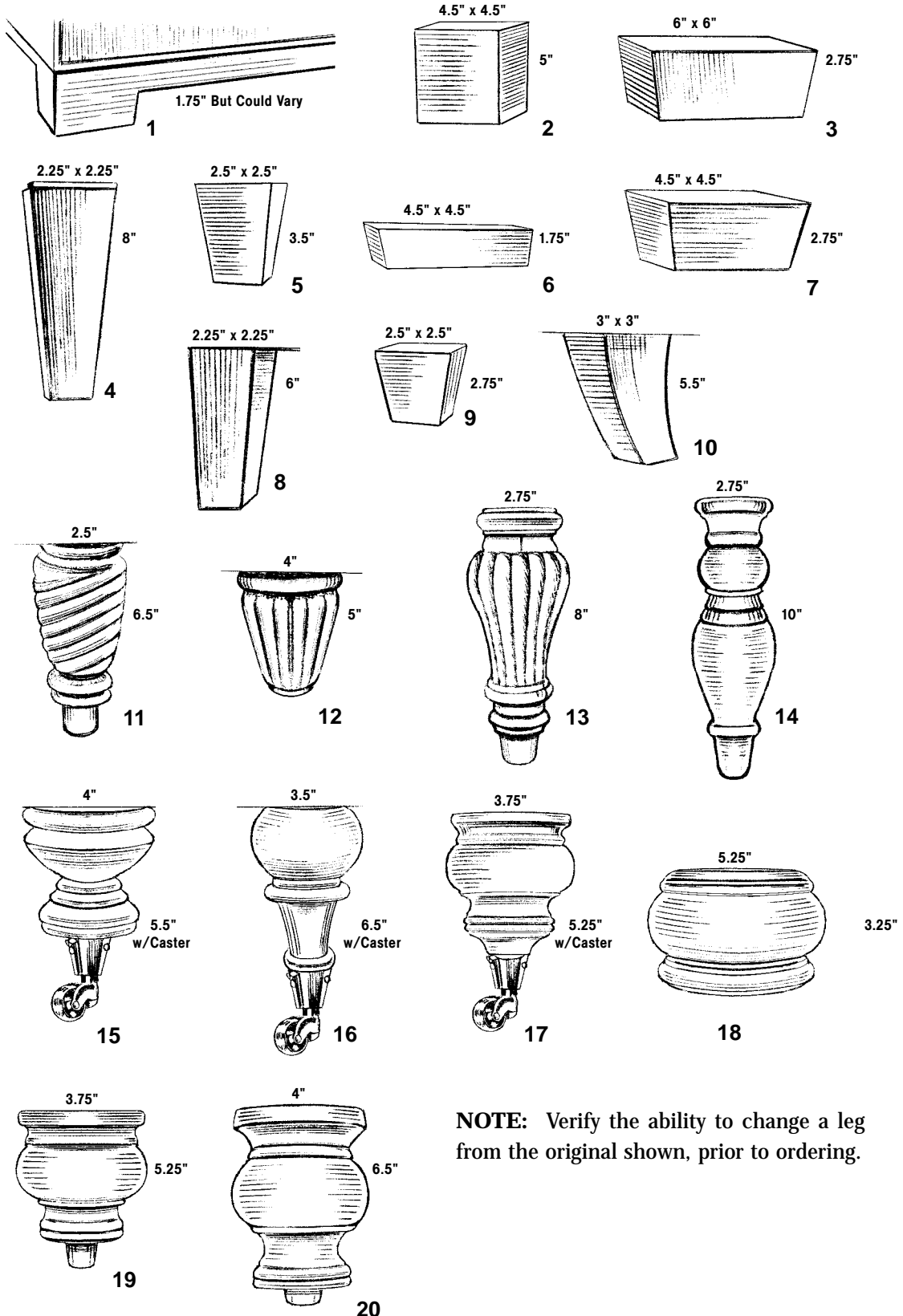
The nail head chart is located in the price list section of the catalog.

HARDWARE: As indicated on individual catalog pages, certain items have hardware. Hardware on these items are available in different finishes as indicated on the chart below. All hardware is interchangeable on items that show hardware.

The hardware chart is located in the price list section of the catalog.

GENERAL PRODUCT INFORMATION

EXPOSED WOOD LEGS: As indicated on the individual catalog pages, certain items either come with legs standard, or are available with a change from "as shown" to a leg. Legs are solid maple and are available in all the standard wood finishes referenced on the wood finish charts. Some legs are interchangeable on certain styles and our office should be contacted about any desired leg changes.



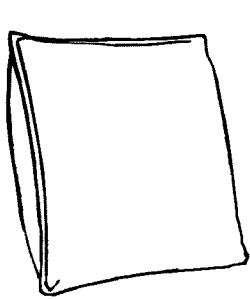
NOTE: Verify the ability to change a leg from the original shown, prior to ordering.

GENERAL PRODUCT INFORMATION

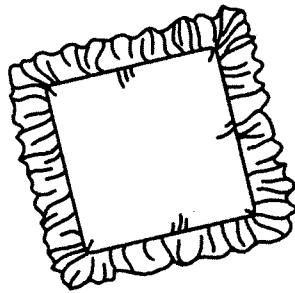
PILLOWS: As indicated on individual catalog pages, select items come standard with throw or kidney pillows (only when noted) and have the same fill as the sofa selected. All pillows, the style, size and fill, can be selected from the following examples.

Pillows are standard with a self-welt or knife-edge and are zippered. Decorative pillows indicated below are not zippered.

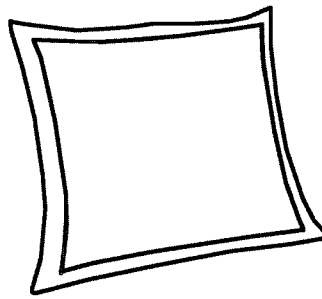
For the application of a cord, fringe, contrast welt, contrast border, flanged or ruffles, or mitered, see the **Options-Additional Pricing** section of the current printed price list.



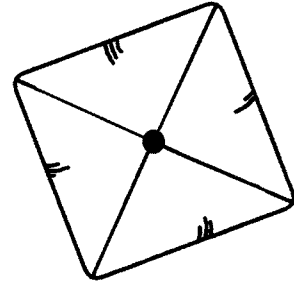
STANDARD



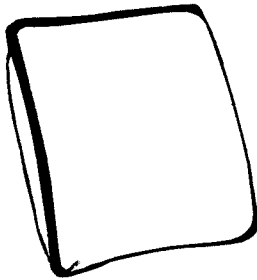
RUFFLED PILLOW



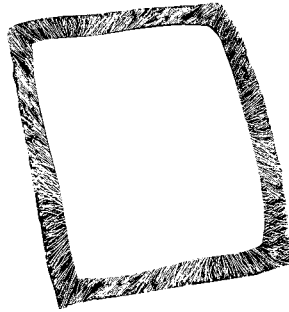
FLANGED



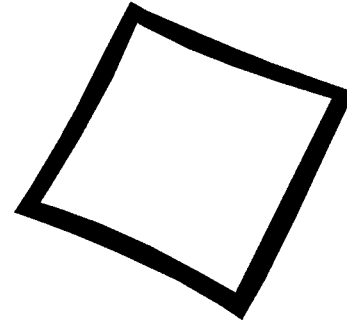
MITERED PILLOW



CONTRASTING WELT



PILLOW WITH FRINGE



CONTRASTING BORDER

COM REQUIREMENTS FOR PILLOWS PER PAIR:

12 X 12	1.25	yards
14 X 14	1.50	yards
16 X 16	1.50	yards
18 X 18	1.75	yards
20 X 20	2.00	yards
22 X 22	2.00	yards
24 X 24	2.50	yards

kidney per pair

20 X 20	2.00	yards body
	5.00	yards trim/cord/fringe

TRIM REQUIREMENTS FOR PILLOWS PER PAIR:

12 X 12 TO 18 X 18	contrast welt	.25	yard
20 X 20 TO 24 X 24	contrast welt	.25	yard
12 X 12 TO 18 X 18	flanged 1.5"	1.75	yards
20 X 20 TO 24 X 24	flanged 2.0"	3.5	yards
12 X 12 TO 18 X 18	contrast border	.5	yard
20 X 20 TO 24 X 24	contrast border	.5	yard
12 X 12 TO 16 X 16	fringe/trim	4.0	yards
18 X 18	fringe/trim	4.5	yards
20 X 20	fringe/trim	5.0	yards
22 X 22	fringe/trim	5.5	yards
24 X 24	fringe/trim	6.0	yards

BACK STYLES

Tufted back

Tight back

Rolled tight back–pleated or panel

Channel back

Loose pillow back

BACK LOOSE PILLOW STYLES

Knife edge

Border back

Multi pillow

CUSHION STYLES

Concealed welt

Box welt

Shirred boxing

Knife edge

ARM STYLES

Pleated

Rolled arm panel–plain or with pleats

Sock

Sock with pleats

Double rolled arm

Shirred arm panel

SKIRT STYLES

Waterfall or flounce

Button waterfall

Kick pleat from 9 (tall) or 6 (short)

Double kick pleat

Box pleat or dressmaker

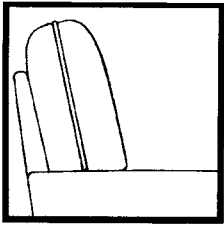
Shirred corner on skirt

BASE STYLES

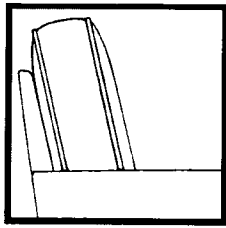
Upholstered base to floor

Banded base

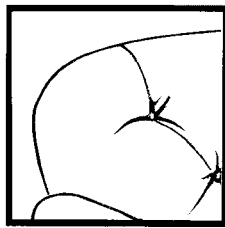
NOTE: To change from a loose pillow back to a tight back deduct 2 yards for a sofa and 1.5 yards for a lounge and chaise. For the change from a tight back to a loose pillow back, add back the yardage indicated here.



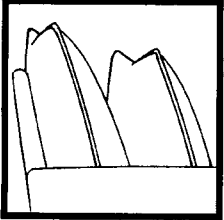
KNIFE EDGE BACK LOOSE



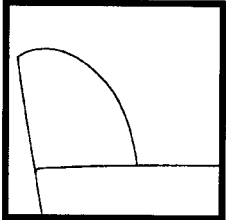
BORDER BACK LOOSE



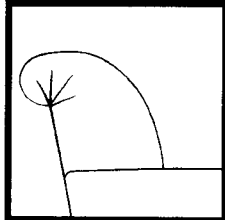
TUFTED



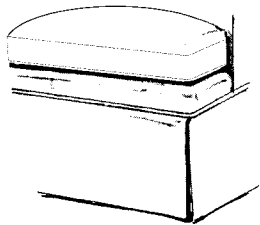
MULTI-BACK PILLOWS



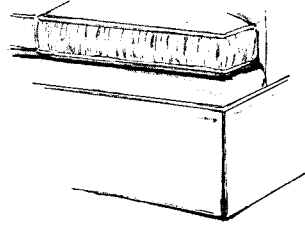
TIGHT BACK



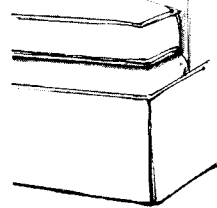
ROLLED TIGHT BACK



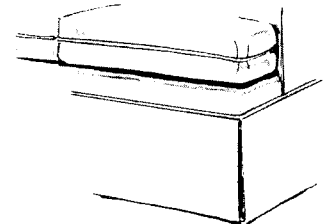
CONCEALED WELT



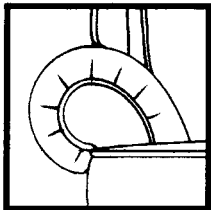
SHIRRED BOXING



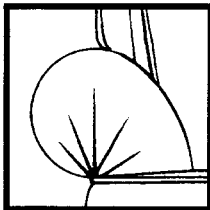
BOXED



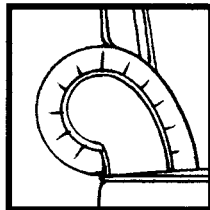
KNIFE EDGE



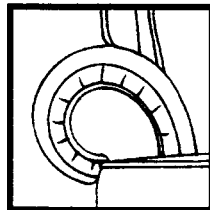
ROLLED ARM PANEL



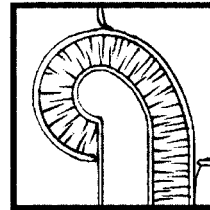
PLEATED ARM



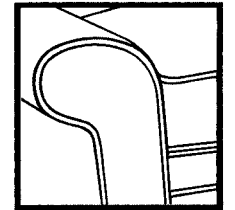
SOCK ARM WITH PLEATS



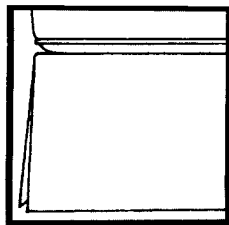
DOUBLE ROLLED ARM



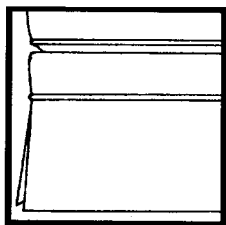
SHIRRED ARM PANEL



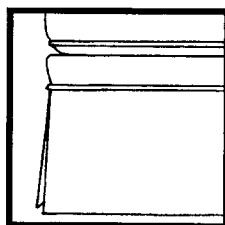
SOCK



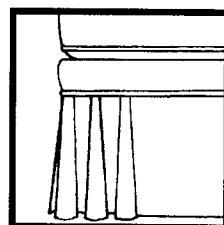
WATERFALL OR
FLOUNCE SKIRT



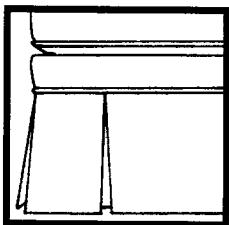
PLAIN SHORT SKIRT



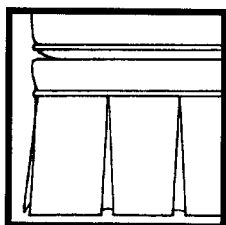
PLAIN TALL SKIRT



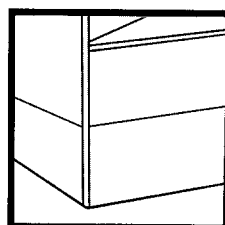
SHIRRED CORNER SKIRT



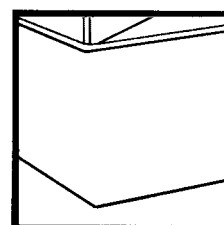
DOUBLE CORNER
KICK PLEAT



BOX PLEAT OR
DRESSMAKER SKIRT



BANDED BASE



BUILT TO FLOOR

CUSTOMERS OWN MATERIALS

Send all COM to the address as shown, tagged for the specific product ordered.

A COM tag and a swatch of the fabric must accompany all orders sent to the furniture office.

COM SHIP TO INFORMATION:

**DURALEE FINE FURNITURE
647 HOPE WELL ROAD
MORGANTON, NC 28655**

Orders cannot commence until all fabrics and trims arrive at the factory. It is the purchaser's responsibility to ensure the materials were sent to the correct location.

The blank COM TAG, can be photocopied and used for your order processing.

.....

COM TAG	SHIP FABRIC TO DURALEE FINE FURNITURE	
	647 HOPE WELL ROAD	
	MORGANTON, NC 28655	DATE _____
	FROM: _____	
	P.O.# _____	
	STYLE _____	
	FABRIC SUPPLIER: _____	
	FABRIC NUMBER AND DESCRIPTION _____	
	YARDAGE SENT: _____	
	TAG FOR CUSTOMER: _____	
SPECIAL INSTRUCTIONS: <u>RR</u> _____ <u>REG</u> _____		
THIS CARD MUST BE ATTACHED TO FABRIC WITH FACE SIDE CLEARLY INDICATED		

ADDITIONAL COM SHIPPING INFORMATION

All orders requiring COM need the following information referenced on the furniture order and the fabric order. Please be reminded that the furniture order is sent to our furniture division office and sending the furniture order to the main **Duralee Fabric** location can affect your order processing time and, therefore, lead times for delivery.

All furniture orders should reflect:

- Name of fabric supplier
- Pattern and color
- Exact yardage sent
- Swatch of the fabric
- Applications of fabrics and trims, including railroading

All Fabric shipped to the factory should be referenced with:

- Name of customer as it appears on your purchase order
- Purchase order number
- Furniture product to which it is applied
- Amount of yardage ordered or sent
- Fabric pattern and color

FABRIC APPLICATIONS:

Duralee Fine Furniture requires that any specific applications desired by the purchaser be noted on the order. In the absence of these instructions, we reserve the right to use the factories best judgment on fabric applications. Orders that require the fabric to be railroaded, must specify this term on the purchase order. The standard fabric layout places the top of the cutting pattern in the direction of the fabric as it comes off the bolt. Some fabrics have directions that run towards the side of the bolt (selvage) and for correct application, the fabric will be railroaded. All stripes will be applied in a vertical application unless the purchaser specifies differently. In most instances, multi directional designs and plaids will be railroaded unless specified to be applied in a different manner.

Questions that arise out of this situation can delay the processing of an order.

Duralee Fine Furniture will not take responsibility for the appearance or tailoring of select fabrics. The purchaser is responsible for the suitability of the COM materials for upholstery purposes. Fabrics such as certain chenille, tapestries, leather and velvets are not recommended for certain skirt applications and as deck materials.

Leather, when used on loose seat cushions, is applied to one side of the cushion and half of the bottom of the underside, but not to the deck. This will avoid any shifting of the cushion or hard seat problems. Loose pillow back cushions in leather are semi attached with Velcro. Leather may also require certain direction application and verification from the factory. In addition, baseball stitching in place of a welt and or a seam is standard. (See Leather insert in catalog).

Fabrics that need to have backing as a result of a loose weave or light weight will be need to be backed prior to shipping to the factory or, upon inspection, will be held until the purchaser is notified of these findings. In this event, the factory will send the COM out for backing and a charge to the purchaser will appear on the acknowledgment or invoice for this service if requested.

C.O.M. YARDAGE CHART

Plain Fabric Per Price List		Fabric with Repeats 1/2" - 5"		Fabric with Repeats 6" - 14"			Fabric with Repeats 15" - 29"			Fabric with Repeats 30" - 36"		
WIDTH	54"	54"- 46"	45"- 36"	54"	53"- 46"	45"- 36"	54"	53"- 46"	45"- 36"	54"	53"- 46"	45"- 36"
	2	2¼	3	2½	2¾	3¼	2¾	3	3½	3	3½	3¾
	2½	2¾	3¾	3	3¼	4	3¼	3½	4½	3¾	4¼	4¾
	3	3½	4½	3¾	4	4¾	4	4¼	5½	4½	5	5¾
	3½	4	5¼	4½	4¾	5¾	4¾	4¾	6½	5¼	6	6¾
	4	4½	6	5	5¼	6½	5¼	5½	7¼	5½	6¾	7¾
	4½	5	6¾	5½	6	7¼	6	6¼	8	6½	7½	8½
	5	5½	7½	6	6½	8	6½	7	9	7	8½	9¾
	5½	6½	8¼	6¾	7¼	9	7¼	7¾	10	7¾	9½	10¾
	6	6¾	9	7¼	8	9¾	8	8¼	10¾	8¾	10¼	11¾
	6½	7¼	9¾	8	8½	10½	8½	9	11¾	9¼	11	12¾
	7	7¾	10½	8½	9¼	11¼	9¼	9¾	12½	9¾	11¾	13½
	7½	8¼	11¼	9	9¾	12	9¾	10½	13½	10¼	12¾	14½
	8	9	12	9¾	10½	13	10½	11¼	14½	10¾	13½	15½
	8½	9½	12¾	10¼	11¼	13¾	11¼	12	15¼	11¾	14½	16¾
	9	10	13½	11	11¾	14½	11¾	12¾	16¼	12½	15¼	17½
	9½	10½	14½	11½	12½	15¼	12½	13¼	17	13½	16¼	18¾
	10	11	15	12	13	16	13	14	18	14¼	17	19½
	10½	11¾	15¾	12¾	13¾	16¾	13¾	14¾	19	15	17¾	20¾
	11	12¼	16½	13¼	14½	17¾	14½	15¼	20	15½	18¾	21¾
	11½	12¾	17¼	14	15	18½	15	16	21	16¼	19½	22¾
	12	13¼	18	14½	15¾	19¾	15¾	16¾	21¾	16¾	20½	23½
	12½	13¾	18¾	15	16¼	20	16¼	17½	22½	17½	21¼	24¾
	13	14½	19½	15¾	17	20¾	17	18¼	23¼	18¼	22	25½
	13½	15	20¾	16¼	17¾	21¾	17¾	18¾	24¼	19	23	26½
	14	15½	21	17	18¼	22½	18¼	19½	25	19¾	23¾	27½
	14½	16	21¾	17½	19	23¼	19	20¼	26	20½	24¾	28½
	15	16½	22½	18	19½	24	19½	21	27	21	25½	29¼
	15½	17¼	23¼	18¾	20¼	25	20¼	21¾	27¾	21¾	26½	30¼
	16	17¾	24	19¼	21	25¾	21	22¼	28¾	22½	27¼	31½
	16½	18¼	24¾	20	21½	26½	21½	23	29¾	23¼	28	32¼
	17	18¾	25½	20½	22¼	27½	22¼	23¾	30½	24	29	33¼
	17½	19¼	26¼	21	22¾	28	22¾	24½	31½	24¾	29¾	34¼
	18	20	27	21¾	23½	28¾	23½	25¼	32½	25¼	30¾	35
	18½	20½	27¾	22¼	24¼	29½	24¼	25¾	33¼	26	31½	36
	19	21	28½	23	24¾	30¼	24¾	26½	34	26¾	32¼	37
	19½	21½	29¼	23½	25½	31¼	25½	27¼	34¼	27¼	33¼	38¼
	20	22	30	24	26	32	26	28	36	28	34	39
	20½	22¾	30¾	24¾	26¾	32¾	26¾	28¾	37	29	35	40
	21	23¼	31½	25¼	27½	33½	27½	29¼	37¾	29¾	35¾	41¼
	21½	23¾	32¼	26	28	34½	28	30	38¾	30¼	36½	42¼
	22	24¼	33	26½	28¾	35¼	28¾	30¾	39½	31	37½	43
	22½	24¾	33¾	27	29¼	36	29¼	31½	40½	31¾	38¼	44
	23	25½	34½	27¾	30	36¾	30	32¼	41¼	32¼	39	45¼
	23½	26	35¼	28¼	30¾	37½	30¾	32¾	42¼	33	40	46
	24	26½	36	29	31¼	38½	31¼	33½	43¼	33¾	41¼	46¾
	24½	27	36¾	29½	32	39¼	32	34¼	44	34½	41¾	47¾
	25	27½	37½	30	32½	40	32½	35	45	35	42½	48¾

C . O . M . T R I M C H A R T

Decorative Cord or Fringe - Linear Yards

Note: All decorative cord or fringe will be applied at the welt line.

<u>Item</u>	<u>Frame</u> All outside welts	<u>Seat cushion</u> Box - Knife		<u>Skirt</u> Only	<u>Back cushion</u> Box - Knife	
3 Seat sofa	19	20	10	9	20	11
2 Seat sofa	18	16	8	9	17	8.5
Loveseat	13	12	7.5	7	8	4
Lounge chair	10	8	4	5	7	3.5
Ottoman (for Lounge Chair only)	5	7	3.5	5	N/A	N/A
Chaise lounge	9	8	4	7	6	3

SECTIONALS:

LAF/RAF 3 Seat	18	18	9	9	18	9
LAF/RAF 2 Seat	17	14	7	9	12	6
LAF/RAF Chaise	12	12	6	7	6	3
Corner	11	9	5	8	12	6
Wedge	9	7	3.5	7	12	6

Contrast Welt-Yardage

<u>Item</u>	<u>Frame</u> All outside welts	<u>Seat cushion</u> Box - Knife		<u>Skirt</u> Only	<u>Back cushion</u> Box - Knife	
3 Seat sofa	1	1.5	.75	.5	1.5	.75
2 Seat sofa	.75	1	.5	.5	1	.5
Love seat (corner/wedge)	.75	1	.5	.5	1	.5
Chair	.75	.75	.5	.5	.75	.5
Ottoman (for Lounge Chair only)	.5	.5	.25	.5	N/A	N/A
Chaise	1	.75	.5	.5	.75	.5

OPTIONS

SEE CURRENT PRINTED PRICE LIST FOR ALL PRICING AND CUSTOM UPCHARGE

DESCRIPTION

- 1 To use all feather down (25/75) loose back pillows add to "Premium" level price (*Optional Grade*)
- 2 To use all feather down (25/75) loose seat cushions add to "Premium" level price (*Optional Grade*)
- 3 To change a skirt from the type shown to any other style (*See chart*)
- 4 To add a skirt where legs are shown (*See chart*) add for a *Sofa (3 yds)*, *Lounge Chair (1 1/2 yds)*, *Ottoman (1 yd)*
- 5 To change to another style leg from one shown (*See chart*) Factory verification required
- 6 To add wood legs to an item when not shown with legs (*See chart*) Note: Only certain styles can be exchanged
- 7 To change a loose back pillow style as shown to any other style (*See chart*)
Note: C.O.M. changes: loose pillow back to tight back deduct 2 yards on sofas and 1 yard on chairs
- 8 To change a loose seat cushion style as shown to any other style (*See chart*)
- 9 To change an arm style as shown to any other style (*See chart*)
- 10 To change a base detail as shown to any other base detail (*See chart*)
- 11 To change a back style as shown to any other style back (*See chart*) (*See chart for C.O.M. changes*)
- 12 To use leather (*1 yard = 18 useable sq. feet*) baseball stitching is standard on all non-weltd items
- 13 To use vinyl materials
- 14 To use a barrier cloth - TB 133 or CMHR foam to meet contract requirements
- 15 To use baseball stitching on upholstered areas for all items (*standard with use of leather*)
- 16 To add fitted arm covers to upholstered items - add 2 yards plain 54" to C.O.M. required
- 17 To add four casters to an item that can accept them
- 18 To add a memory swivel to lounge chair that can accept it
- 19 To add a queen sleeper in a RAF or LAF sofa for sectionals only (*As indicated*)
- 20 To add a double sleeper in a RAF or LAF sofa for sectionals only (*As indicated*)
- 21 To add nail heads (*WHEN NOT SHOWN*) to an item - arms
- 22 To add nail heads (*WHEN NOT SHOWN*) to an item - base
- 23 To add nail heads (*WHEN NOT SHOWN*) to an item - back
- 24 To add nail heads (*WHEN NOT SHOWN*) to an item - all over
- 25 To DELETE nail heads on an item shown with them
- 26 To create a chaise from a lounge chair - add 50% more C.O.M. to the chair requirement
- 27 To add fringe, cord or contrast welt to a base (*See chart*)
- 28 To add fringe, cord or contrast welt to the back frame or back pillows

OPTIONS

SEE CURRENT PRINTED PRICE LIST FOR ALL PRICING AND CUSTOM UPCHARGE

DESCRIPTION

- 29 To add fringe, cord or contrast welt to the seat or seat cushions
- 30 To add fringe, cord or contrast welt to the throw or kidney pillows standard with the item
- 31 To increase/decrease height to 2" on upholstery
- 32 To increase/decrease width up to 5" on tables
- 33 To increase/decrease depth up to 2" on upholstery
- 34 To increase/decrease height up to 2" on tables
- 35 To increase/decrease width up to 5" on upholstery
- 36 To increase/decrease length up to 5" on tables
- 37 To change the number of seat cushions as shown or referenced
- 38 To add metal foot rails to barstools - brushed chrome or brass
- 39 To add metal stretchers and foot rails to barstools - brushed chrome or brass
- 40 To add metal leg caps on barstools - brushed chrome or brass
- 41 To use 2 standard finishes in combination or a wood stain (Standard finish) with a leaf accent
(Drawing required for application locations)
- 42 To use our (Standard) wood stain with a French polish application
- 43 To finish any item with exposed wood *(To match a wood stain only)* supplied by the purchaser *(SFA included)*
- 44 To add distressing to exposed wood sofa legs, ottoman, bench, chair or barstool legs - Light, medium or heavy
- 45 To add distressing to any exposed all wood frame sofa, chair, stool, barstool or table - Light, medium or heavy
- 46 To apply a crackle finish (**Premium**) to any exposed wood item**See chart below**
- 47 To apply a leaf finish (**Premium Plus**) to any exposed wood item**See chart below**

Item Type

- Carved Wood Frame Sofas (15 Series)
- Dining Chairs (60 and 65 Series)
- Barstools (70 Series)
- Wood Frame Lounge Chairs (35 Series)
- End Tables (80 and 85 Series)
- Nightstands/Entry Tables (80 and 85 Series)
- Coffee Tables (80 and 85 Series)
- Consoles (80 Series)
- Game Tables (80 Series)
- Dining Tables (80 and 85 Series)
- Carved Stools and Benches (35, 50 and 55 Series)
- (Series 10-20-30-40 Not Applicable)**

- 48 To convert a sectional corner to corner chaise
- 52 To add cord, fringe, contrast border, flange, miter or ruffles to any pillow in any size or fill

H O W T O P L A C E A N O R D E R

All fabric orders must be sent or faxed on a separate purchase order from the furniture order to:

**DURALEE FABRICS, LTD.
1775 FIFTH AVE.
BAY SHORE, NY 11706**

**PHONE: 866.565.7731
FAX: 866.565.7732**

Referenced on the order, when **Duralee Fine Furniture** is to apply these fabrics, the item to which it is applied.

All COM fabrics are to be sent to:

**DURALEE FINE FURNITURE
647 HOPE WELL ROAD
MORGANTON, NC 28655**

Orders can not commence until all fabrics and trims arrive at the factory. It is the purchaser's responsibility to ensure the materials were sent to the correct location.

CHECK LIST FOR THE REQUIREMENTS ON WRITING A FURNITURE ORDER

All furniture orders must be sent or faxed to:

**DURALEE FINE FURNITURE, INC.
1775 FIFTH AVENUE
BAY SHORE, NY 11706**

**PHONE: 866.565.7731
FAX: 866.565.7732**

- Indicate your customer number on your purchase order.
- Indicate the ship to location with phone number and contact for the furniture products.
- Complete COM information is required including, source, pattern, color, yardage and application instructions for all fabrics, trims, cords, welts and leather.
- Use a photocopy of the COM tag enclosed if fabrics are other than Duralee or Highland Court for correct fabric identification at the factory
- Order and pay for Duralee and Highland Court fabrics if you are a pro-forma account.
- Send a deposit with your furniture order to the **Duralee Fine Furniture** office in Bay Shore.
- Attach a cutting of the fabric to the hard copy and mail to the furniture division office in Bay Shore.
- Indicate your seat and back fill preference as either Premium or Luxury and price accordingly.
- Select a wood finish if applicable on the item.
- Select a nail head trim if applicable.
- Indicate and price any upgrades or changes to the item from Options–Additional Pricing.
- Apply the appropriate discount you have been given from the retail prices shown.
- Apply the appropriate freight charges you have been quoted or from the freight chart in this section.

Orders cannot be entered into production without all the required information.

Please use the attached worksheet.



Duralee Fine Furniture[®], Inc.

1775 FIFTH AVENUE, BAY SHORE, NY 11706 • PHONE: 866.565.7731 • FAX: 866.565.7732

QUOTE REQUEST OR ORDER WORKSHEET

This form should be used when requesting a quote or submitted along with a purchase order.
When information is required for more than one item, please use multiple copies of this form.

QUOTE: ORDER MULTIPLE ITEMS DATE ____ / ____ / ____

COMPANY NAME _____	REP REQUEST <input type="checkbox"/>
CONTACT: _____	REP _____
ADDRESS _____	SHOWROOM REQUEST <input type="checkbox"/>
CITY _____ STATE _____ ZIP _____	CONTACT _____
ACCOUNT NO. _____ TAG FOR: _____	SHOWROOM _____

SHIP TO STATE: _____ DURALEE COM? YES CATALOG HOLDER: YES DISCOUNT _____ %

STYLE NO. _____ NAME _____ QTY _____ AS SHOWN? YES NO

PREMIUM LUXURY ATTACHMENTS? _____ DRAWINGS FINISH OTHER

List the referenced **OPTIONS** numbers in the price list, for the custom changes required.

OPTION #	\$	DESCRIPTION
OPTION #	\$	DESCRIPTION
OPTION #	\$	DESCRIPTION
OPTION #	\$	DESCRIPTION
OPTION #	\$	DESCRIPTION

TOTAL UPCHARGES: \$ _____ PRICE STANDARD: \$ _____ CUSTOM PRICE: \$ _____

If this form is to be used as an order, attach account purchase order or fill in the information required below.

COM: Please provide any and all fabrics information, including any trim, welt, fringe or cording. Attach all cuttings.

FABRIC SOURCE _____ COLOR _____ PATTERN _____

FABRIC SOURCE _____ COLOR _____ PATTERN _____

SPECIAL INSTRUCTIONS _____

DEPOSIT AMOUNT \$ _____ DATE _____ CHECK NO. _____

BALANCE DUE \$ _____ CUSTOMER P.O. _____ TAG _____

SHIP TO _____ PHONE NO. _____

ATTENTION _____

SIGNATURE _____

F R E I G H T

Freight rates are based on the factory location and the “ship to” destination.

Freight is calculated based on shipping to a receiving warehouse only. It is our goal to pass along our outstanding freight arrangements to our customers and not have high freight rates become a factor when ordering **Duralee Fine Furniture**.

Freight costs are prepaid and appear on the sales order acknowledgement and invoice or we can ship freight collect. Please be reminded that delivery can run from 1-10 business days from the release of the order and shipping times are based on the ship to location. To most locations, items are cartoned prior to shipping and, if applicable, they are included in the price of the item. Our office can track all freight in transit. Please review the section of the price list that references delivery and claims for additional rules and regulations that apply.

If the calculated freight rate, based on the total cubic feet of the item(s), does not exceed the minimum charge, then the minimum will apply. Minimums are not excessive, but do vary based on the item and ship to location. Freight rates do not appear on quotations, only on the sales order acknowledgements and invoices. If a freight rate is required, contact our office prior to the quote or order entry.

Freight rates are subject to change due to carrier price changes and fuel surcharges.