

ADDITIONAL C.O.M SHIPPING & APPLICATION INFORMATION

All orders requiring COM need the following information referenced on the furniture order and the fabric order. Please be reminded that the *furniture order* is sent to our *furniture division office in Bay Shore*.

All furniture orders should reflect:

- Name of fabric supplier
- Pattern and color
- Exact yardage sent
- Swatch of the fabric
- Applications of fabrics and trims, including railroading

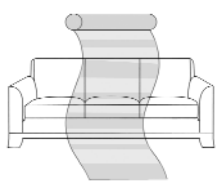
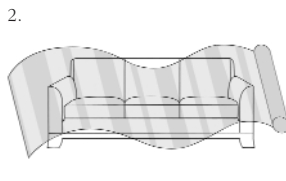
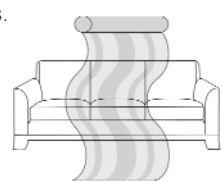
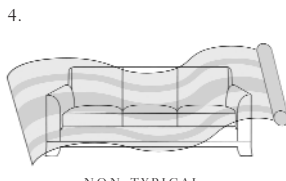
All fabric shipped to the factory should be referenced with:

- Name of customer as it appears on your purchase order
- Purchase order number
- Furniture product to which it is applied
- Amount of yardage ordered or sent
- Fabric pattern and color

FABRIC APPLICATIONS:

Duralee Fine Furniture requires that any specific applications desired by the purchaser be noted on the order. In the absence of these instructions, we reserve the right to use the factories best judgment on fabric applications. Orders that require the fabric to be railroaded, must specify this term on the purchase order. The standard fabric layout places the top of the cutting pattern in the direction of the fabric as it comes off the bolt (non-railroad). Some fabrics have directions that run towards the side of the bolt (selvage) and for correct application, the fabric should be railroaded. All stripes will be applied in a vertical (typical) application unless the purchaser specifies differently.

Questions that arise out of this situation can delay the processing of an order.

<p>“RAILROADING” refers to the application not the actual design. Fabrics marked “railroad” simply means it can be turned 90° to be applied as in sketch #2. Horizontal stripes that run selvage to selvage must be railroaded to get the desired look and the vertical application as in sketch #2. The purchaser must specify a non railroad application otherwise all stripes are run vertically.</p>		<p>Select fabrics that have a grain or nap should not be railroaded unless the grain or nap “smoothes down.”</p> <p>Fabrics with a horizontal stripe and a grain or nap (coming off the bolt selvage to selvage) can be railroaded only if the fabric “roughs” to the right.</p>	
<p>1.</p>  <p>NON-TYPICAL APPLICATION pattern running selvage to selvage</p>	<p>2.</p>  <p>AUTOMATIC RAILROADED APPLICATION pattern running selvage to selvage</p>	<p>3.</p>  <p>STANDARD NON-RAILROADABLE (OR TYPICAL APPLICATION) pattern running up the roll</p>	<p>4.</p>  <p>NON-TYPICAL RAILROADED APPLICATION pattern running up the roll purchaser must specify</p>
<p>The Duralee Fine Furniture customer service department will request confirmation if there are any questions about fabric application.</p>			

Duralee Fine Furniture will not take responsibility for the appearance or tailoring of select fabrics. The purchaser is responsible for the suitability of the COM materials for upholstery purposes. Fabrics such as certain chenille, tapestries, leather and velvets are not recommended for certain skirt applications and as deck materials.

Leather, when used on loose seat cushions, is applied to one side of the cushion and half of the bottom of the underside, but not to the deck. This will avoid any shifting of the cushion or hard seat problems. Loose pillow back cushions in leather are semi attached with Velcro. Leather may also require certain direction application and verification from the factory. In addition, baseball stitching in place of a welt and or a seam is standard. (See Leather insert in catalog).

Fabrics that need to have backing as a result of a loose weave or light weight will be need to be backed prior to shipping to the factory or, upon inspection, will be held until the purchaser is notified of these findings. In this event, the factory will send the COM out for backing and a charge to the purchaser will appear on the acknowledgment or invoice for this service if requested.